

AGENDA

FOR A REGULAR MEETING ON MONDAY, June 9, 2003
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 120 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES, NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve minutes of the Regular Meeting of June 2, 2003.
- E. Old Business:
 - 1. Award and/or Reject County Bid #FB-1188 – Remodeling and Building Addition located at the Cleveland County Fairground Building, 615 E. Robinson, Norman, Oklahoma.
- F. New Business:
 - 1. Discussion, Consideration, and/or Action to Accept the Reap Grant awarded to Wildfire Estates, Cleveland County and to then accept the maintenance to the road that is to be repaired with the grant.
 - 2. Discussion, Consideration, and/or Action to Approve the Agreement between the Board of County Commissioners and Muskogee Youth Services to provide juvenile detention services for FY2003/2004 at a rate of \$17.00 per day per child.
 - 3. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement for Computer Equipment between the County Treasurer and Cisco Systems, Inc./Chickasaw Telecom, Inc., for maintenance on the following: WS-C4006-S3 S/N FOX061901YK at \$1172.50, WS-C3508G-XL-EN S/N CHK0615V0M1 at \$332.50, PIX-515E-R-DMZ-BUN S/N 88806233167 at \$293.30 & CVPN3005-E/FE-BUN S/N CAM02223388 at \$257.60 for a total of \$2,055.90 annually. Beginning June 12, 2003, and ending June 11, 2004.

4. Discussion, Consideration, and/or Action to Approve Maintenance Agreement between the County Treasurer and Xerox for maintenance on DC255ST copy machine S/N R5F-024343 for a period of 12 months starting July 1, 2003 to June 30, 2004, in the amount of \$259.00 per month plus a per copy charge of \$.0125, this amount will vary month to month.
5. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the County Treasurer and Business Imaging Systems on the following Hardware and Software Equipment: Canofile for Windows Ver 2.01 S/N AJ301395, Teac CD Recorder S/N 0364908 and DR5020 Scanner S/N BR300445 plus on site support for one year starting July 1, 2003, to June 30, 2004, in the amount of \$1,585.00. For Services rendered outside this Agreement, Licensee agrees to pay BIS an hourly rate of \$185.00 plus out-of-pocket expenses.
6. Discussion, Consideration, and/or Action to Approve the Maintenance Agreement between the County Treasurer and Business Imaging Systems on the following equipment: MS400 S/N AB303956, RFC200 S/N AM104138, 5001S/SCSI BRD, SCSI, card/cable, and EZ04 lens for a period of one year starting July 1, 2003, to June 30, 2004 in the amount of \$2,300.00 annually.
7. Discussion, Consideration, and/or Action to Approve the Renewal of the Maintenance Service Contract between the Election Board and Datatel for six (6) computers and four (4) printers from June 1, 2003, thru May 31, 2004 in the amount of \$250.00 monthly or \$3,000.00 annually.)
8. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures.

T1A	\$ 264,383.58
T1C	3,770.19
T2A	1,427,708.54
T2B	88,941.39
T3	<u>700,136.79</u>
Total Unrestricted	2,484,940.49

9. Discussion, Consideration, and/or Action to Approve the Resolutions disposing of equipment as follows:

- a. JCP 95 Gateway EV 700 Monitor
- b. JCP 98 Gateway EV 700 Monitor
- c. JCP 99 Gateway EV 700 Monitor
- d. JCP 100 Gateway EV 700 Monitor
- e. JCP 101 Gateway EV 700 Monitor
- f. JCP 104 Gateway Monitor
- g. JCP 105 Gateway EV 700 Monitor
- h. JCP 107 Gateway EV 700 Monitor
- i. JCP 121 Dell 19" Monitor
- j. JCP 127A Compaq S710 Monitor
- k. JCP 133 Gateway EV 500 Monitor
- l. JCP 134 Gateway EV 500 Monitor
- m. JCP 135 Gateway EV 500 Monitor
- n. L218.93 Compaq S5500 Monitor
- o. L218.94 Compaq S5500 Monitor
- p. L218.95 Compaq S5500 Monitor
- q. L218.96 Compaq S5500 Monitor
- r. L218.97 Compaq S5500 Monitor
- s. L218.104 Compaq S5500 Monitor

(The above items are from the Court Clerk's Office and were traded.)

10. Approve the May, 2003, monthly reports of the following:

- a. Sandra DeSelms, County Treasurer
- b. Dorinda Harvey, County Clerk
- c. Paula Roberts, Election Board Secretary

11. Approve the following Blanket Purchase Orders:

- a. General Fund
 - 03-6007 – SQ2 Wal-Mart Community \$ 750.00

- b. Highway Unrestricted Fund
 - 03-5882 – T2A Quail Springs Tire & Auto 2,500.00
 - 03-5939 – T2A G. W. VanKeppel Company 500.00
 - 03-5991 – T2A Palace Auto Supply 500.00
 - 03-5992 – T2A D. D.S. Company, Inc. 800.00
 - 03-6038 – T2A Tractor Supply 400.00
 - 03-6039 – T2A Fleming Truck Center 150.00

c. Sheriff's Revolving Fund

03-6032 – CFBRE2 Special OPS	500.00
03-6033 – CFBRE2 Ken's Discount Pharmacy	1,500.00
03-6034 – CFBRE2 Copelin's Office Center	500.00
03-6035 – CFBRE2 Security Nat'l Bank Card Ctr.	2,500.00

12. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

03-0445 – F2	03-0304 – T2A
03-1549 – SQ2	03-1332 – T2A
03-3278 – R2	03-2081 – T2A
03-5446 – SP2	03-2653 – T2A
	03-2656 – T2A
03-0473 – MD2	03-3526 – T2A
03-0569 – MD2	03-4179 – T2A
03-0616 – MD2	03-4401 – T2A
	03-5576 – T2A
03-5797 – CFFP2	
	03-0266 – FF2

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY02/03

a. General Fund	\$ 132,927.25
b. Highway Unrestricted Fund	42,049.77
c. Health Fund	12,805.14
d. Sheriff's Service Fee Fund	10,976.29
e. Sheriff's Revolving Fund	1,513.45
f. County Clerk's Preservation Fee Fund	11,040.14
g. County Clerk's Lien Fee Fund	124.92
h. Assessor's Revolving Maint. & Oper	272.00
i. Fair Board Fund	1,911.58

G. Adjourn:

Date posted: June 5, 2003

County Clerk